The College of Engineering
Policies and Procedures for Study Abroad

Eligibility
Good academic standing and meet the GPA requirement of the targeted program

Study abroad counts toward the Cornell residency requirement. Based on approval of the major, study abroad may also count toward the three semesters affiliated with the engineering major.

Study abroad is not an option in the final semester.

An international perspective, sensitivity to other cultures, and the ability to read and speak a second language are increasingly important for today’s engineers. In keeping with the university goals of internationalizing the curriculum, the College of Engineering encourages students to study or work abroad during their undergraduate years.

- http://www.engineering.cornell.edu/academics/undergraduate/special programs/abroad/index.cfm
- www.cuabroad.cornell.edu

Credits Abroad and Transfer of Credit
- Students seeking credit study abroad during the academic year must apply through Cornell Abroad
- Engineering Advising Office should review your proposed study abroad plan and courses
- Credit for Math, Science and Engineering courses approved by the appropriate offering department
- Credit for Liberal Studies Distribution courses can be approved by the Engineering Advising Office
- Credit for study abroad awarded after successful completion (marks equivalent to a Cornell grade of “C” or higher) of the term abroad and receipt of your official transcript by the college.
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- Official transcripts should be sent to Cornell Abroad for processing
- Faculty may require these documents in order to award major credit.
- All courses taken abroad will appear on your Cornell transcript; grades are not applied to your Cornell GPA

Cost, Billing and Financial Aid
The cost of study abroad depends on what program you attend!
- All students pay the program tuition or fee + the Cornell International Program Tuition (CIPT)
  - The CIPT for 2013-14 is $2,500 covering costs of remaining registered, transferring credit and financial aid
  - For direct enrollment in Israel and the UK, the CIPT is $2,900 covering on-site coordination as well
- Financial aid is applied to study abroad
  - Aid packages are adjusted according to the total costs of the program, CIPT, travel, room & board
  - Limited outside financial assistance is also available
- Cornell Abroad pays your tuition and program fees and bills you via the bursar system.
- Students are responsible for program deposits.

Other Resources...
Engineering Undergraduate Major Consultants & Coordinators can advise you within your major. Find list at:
Engineering
Plan ahead for Study Abroad

- Find tips on “Getting Started” at [www.cuabroad.cornell.edu](http://www.cuabroad.cornell.edu)
- Understand Eng. Policies + requirements: Attend College Info Meeting at beginning of semester
- Meet w/ Engineering Advisor w/questions about timing, your coursework or credit transfer, 167 Olin Hall
- Meet w/Cornell Abroad Advisor to expand or discuss options Individual Advising: M-F, 1:30-3:00, 300 Caldwell Hall
- Research options Check university or program websites for potential courses; clear with relevant faculty
- Apply for passport OR confirm current passport will not expire within 6 mo. after anticipated return

### Decide where and what program
### Apply to Study Abroad

#### Seek Cornell Approval
- Go to “Programs” + “Search” at [www.cuabroad.cornell.edu](http://www.cuabroad.cornell.edu)
  - Find your chosen program and click “Start Applying”
- Follow CU Abroad Online Checklist:
  - Prepare statement of academic purpose
  - Print program & course approval forms (Part I & II)
- Obtain signatures as required for course approvals
- Submit forms & statement to 167 Olin for college signature 2 weeks before required at CU Abroad
  - Submit any additional items as outlined on CU Abroad “Applicant Home Page” to 300 Caldwell Hall
- Complete on-line submissions
- Read and use resources in “Learning Content”
- Check in often! Your “Application Home Page” will be your work space throughout the study abroad experience

#### Apply to program or university
- Most applications are on-line or can be downloaded at the program/university web site. (follow link at [www.cuabroad.cornell.edu](http://www.cuabroad.cornell.edu) or come to Cornell Abroad for assistance)
- Fulfill Program or University Requirements:
  - Foreign Universities (“direct enrollment”): CU Abroad collects & submits all materials
  - U.S. Managed Programs (“third-party providers”): Students may find it easier to deal with the program directly. CU Abroad will be happy to assist students in compiling and mailing application materials.

* Recommended Dates: CU Abroad suggests May for spring apps and Jan. for fall/full year apps. Many programs fill before published deadlines; some are early! Apply no later than Oct. 1 for spring; and Feb. 15 for fall/full year.

** Program Requirements: Requirements vary but may include program application, statement, letters of recommendation, transcript, application fee, photos, medical forms, portfolios for studio-related subjects, and/or resume.

### Receive Cornell Approval
(your on-line status will change to “approved”)

### Receive Acceptance to program abroad
(the program will notify you by e-mail or letter)

### Prepare to Study Abroad
Cornell Abroad Pre-Departure Sessions

- Read & Use resources on your CUA application home page under “Learning Content”
- Submit Signature Documents (on your CUA application home page)
- Obtain Visa, if required
- Arrange for Housing Abroad
- Buy Airline Ticket

### Study Abroad
Have a Great Semester or Year!